



Dear Potential Exhibitor,

I am pleased to invite you to exhibit and/or sell your wares at the Florida Birding & Nature Festival 2019. Our Expo dates this year are Friday and Saturday, October 18 and 19. The Exhibit Hall will be open from 9:00 am to 4:00 pm both days. There will be seminars going on at the same time, and field trips arriving and leaving.

Last year our Festival had over 400 total participants! People from many Florida counties and 11 other states registered. We have 7 local Audubon Societies participating, plus Native Plant Societies and Sierra Clubs, with well over 5000 local members. We anticipate an even better participation this year.

We are returning this year to the Hillsborough Community College Brandon Campus. This is on the west side of the I-75, between the Martin Luther King Jr Blvd/Route 574 and Brandon Blvd/Route 60 exits. The Expo will be in a large ground floor conference room, and in the exterior corridor leading to the Festival's seminar rooms.

Our scheduling of field trips, seminars and speakers is well underway. We have some booths reserved already, and indoor space is limited. Additionally, this year we are accepting reservations for some specific vendor spots on a first-come-first-served basis. I'm hoping that you will be able to join us, so please reserve soon.

I realize that you might not be the person who schedules participation in festivals and events. If that is the case, would you please be so kind as to forward this message to the appropriate one. If you have any questions before making your reservation, please contact me at info@fbnfestival.org, or leave a message at (813) 444-0115. Also please contact us if you might be interested in the added exposure for your organization by co-leading a field trip or presenting a seminar.

Looking forward,

A handwritten signature in black ink, appearing to read "Andee Richards".

Andee Richards
Administrator
Florida Birding & Nature Festival

Vendor & Exhibitor General Exposition Information



Festival Location

Hillsborough Community College
Brandon Campus
10451 Nancy Watkins Dr., Tampa, FL 33619

Exposition Areas

- Spaces are limited. Please reserve early.
- Indoor spaces will be in a large conference room on the first floor accessed from a lobby directly from outdoors. Festival registration will be in the lobby, and silent auction tables will be in the Expo room. Restrooms are directly off the lobby.
- A single 6 ft x 2 ft table and 2 chairs will be provided for each space. You are welcome to bring additional items.
- Power is available to some of the indoor spaces at an additional charge.
- Outdoor spaces are also available in the corridor leading to the Festival seminar rooms. Outdoor spaces will not have electricity available to them. Outdoor spaces will be provided a table and 2 chairs only – tents will not be provided.

Exposition Hours

- The Festival's Expo will be *open* on both Friday and Saturday from 9:00 am to 4:00 pm.
- You can begin your initial booth/table set-up as early as noon on Thursday, October 17. The Expo rooms will be open until 4:00 pm, so there is a 4-hour window for set-up on Thursday for indoor tables. Outdoor vendors and exhibitors will have access longer.
- On both Friday and Saturday, the rooms will be open beginning at 7:00 am, so there will be 2 hours available for final set-up on the mornings of the event.
- Saturday at 4:00 pm is the official end of the Expo. Starting *after* that, everything should be removed quickly, as the rooms will be locked by 6:00 pm and there will be no access after that.
- **Please respect that the Expo's hours are 9:00 am to 4:00 pm on both Friday and Saturday.** Arriving late or leaving early takes away from the enjoyment of the event for everyone and can have an unfortunate impact for the Festival.

Security

Items of value must be secured when your space is unattended. For the indoor vendors and exhibitors, the Expo rooms will be locked in the evenings by campus security. For outdoor vendors, you are free to bring in anything you would like to store indoors at the end of the day. However, Hillsborough County Community College, and/or the Florida Birding & Nature Festival will not be liable for lost, damaged or stolen items.

Florida Birding & Nature Festival 2019 Vendor & Exhibitor Application



For easy online registration, please visit <https://fbnfestival.regfox.com/florida-birding-nature-festival-2019-exhibitors>.

1. Exhibition Space

My preferred booth space (please choose from the following two pages): _____

I would like to add electrical service (only the indoor spaces 2-13 are eligible): _____

2. Information to Publish

Organization name for publishing: _____

URL (website address) for promotion: _____

Logo – please email your logo to info@fbnfestival.org. A minimum resolution of 300 dpi is recommended. The preferred format is PNG, but files may also be JPG, PSD, AI, or PDF.



For even more exposure for your organization, please consider donating an item for the silent auction, including something in the welcome tote bags given to each registrant, and/or volunteering to co-lead a field trip or present a seminar. To discuss or ask questions, please email us at info@fbnfestival.org, or leave a message at (813) 444-0115.

3. Payment Information

Amount of booth space: _____

Amount of electrical service: _____

Total amount on check: _____

Contact email address: _____

Contact phone number: _____

Please make the check payable to Florida Birding & Nature Festival, and mail check with this application to 4601 N Alexander St, Plant City, FL 33565.



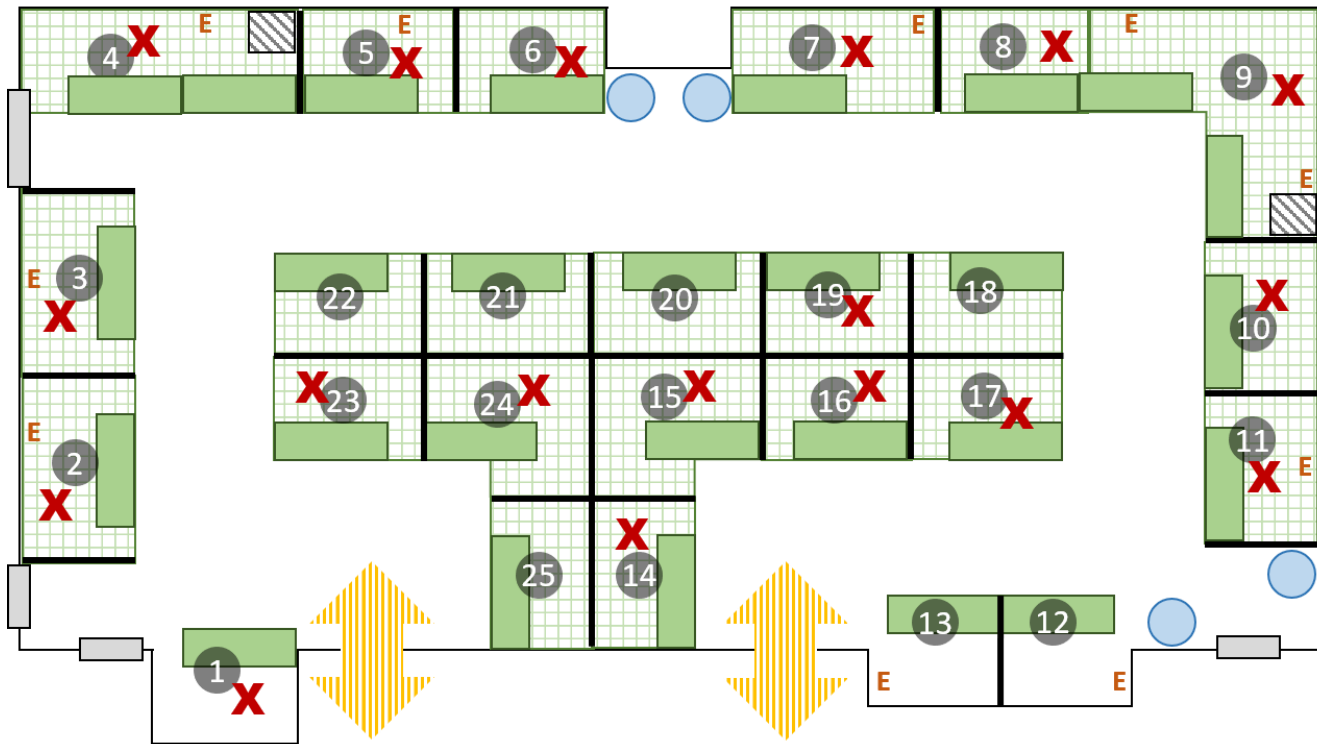
Payment and Cancellation Policy: NO REFUNDS FOR NO-SHOWS OR CANCELLATION.

Waiver:

The Florida Birding & Nature Festival reserves the right to deny any requests for any reason. Space requests are accepted on a first come first served basis, but final booth assignments or changes may be made by the Florida Birding & Nature Festival. Vendors/exhibitors will be responsible for set up and cleanup of booths.

2019 Indoor EXPO Room

One 6' x 2' table and two chairs supplied with each space.

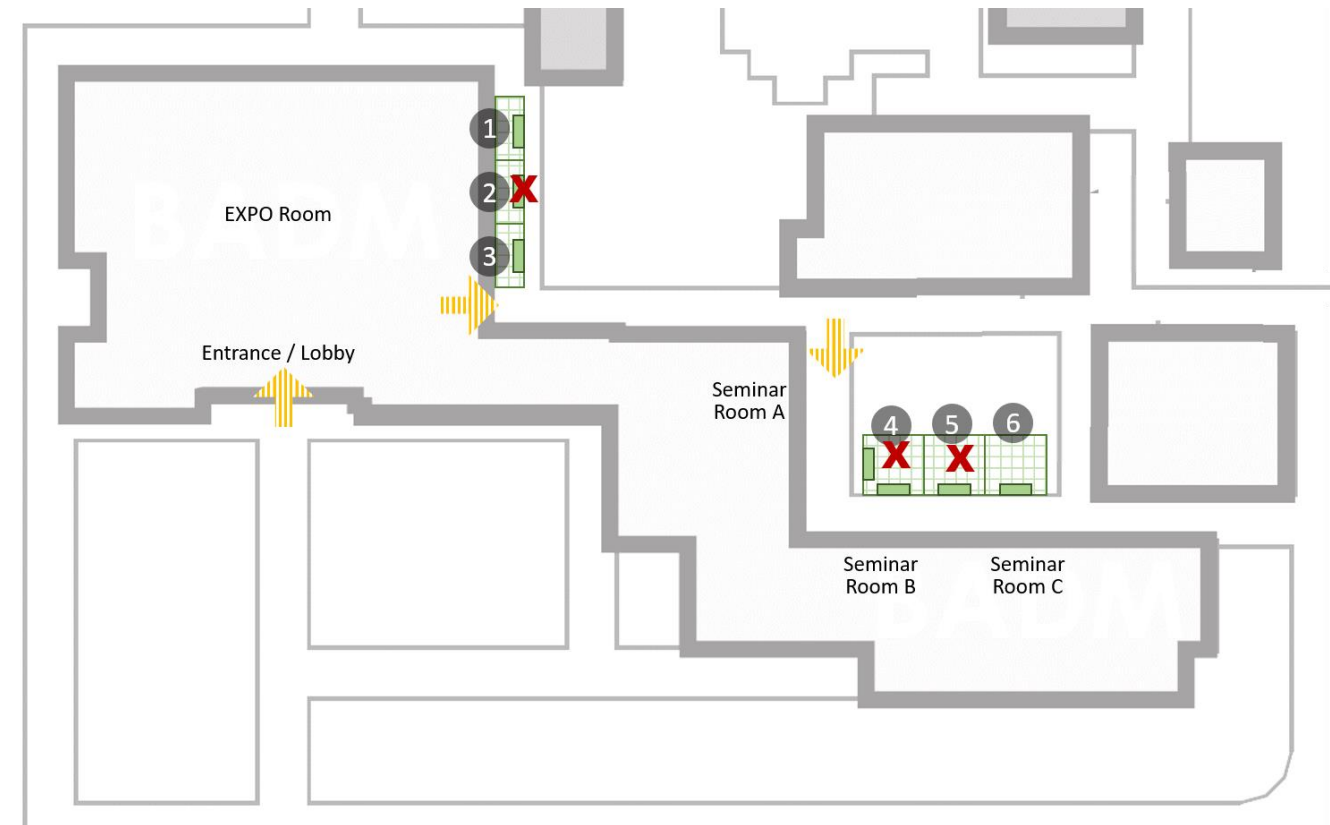


Spaces, Width' x Depth', and Cost

1) (7.5' x 6') \$65	6) (8' x 5.5') \$75, or \$115 w/elec	11) (6' x 8') \$75, or \$115 w/elec	16) (8' x 5.5') \$75	21) (9' x 5.5') \$75
2) (6' x 10') \$75, or \$115 w/elec	7) (10.5' x 5.5') \$95, or \$135 w/elec	12) (6.75' x 5.5') \$65, or \$105 w/elec	17) (8' x 5.5') \$75	22) (8' x 5.5') \$75
3) (6' x 10') \$75, or \$115 w/elec	8) (8' x 5.5') \$75, or \$115 w/elec	13) (6.75' x 5.5') \$65, or \$105 w/elec	18) (8' x 5.5') \$75	23) (8' x 5.5') \$75
4) (14.5' x 5.5') \$90, or \$130 w/elec	9) Reserved	14) (5.5' x 8') \$75	19) (8' x 5.5') \$75	24) (9' x 7.5') \$50
5) (8' x 5.5') \$75, or \$115 w/elec	10) (6' x 8') \$75, or \$115 w/elec	15) (9' x 7.5') \$50	20) (9' x 5.5') \$75	25) (5.5' x 8') \$75

Outdoor Booth Spaces

One 6' x 2' table and two chairs supplied with each space. No cover provided.



Spaces, Width' x Depth', and Cost

- 1) Open Outside (5.5' x 12') \$25
- ~~2) Open Outside (5.5' x 12') \$25~~
- 3) Open Outside (5.5' x 12') \$35
- 4) *Reserved*
- ~~5) Covered Outside (9.5' x 9.25') \$35~~
- 6) Covered Outside (9.5' x 9.25') \$35